

# Minutes

## Post-Congress Council Meeting

12 June, 2022, 10:20am – 13:30pm

Novotel, Nice

### In Attendance:

President	Lena Halounová (LH)
Vice President	Nicolas Paparoditis (NP)
Secretary General	Jiang Jie (JJ), remote
Past President	Christian Heipke (CH)
Treasurer	Stewart Walker (SW)
Congress Director	Derek Lichti (DL)

### Minutes:

ISPRS Headquarters	Annette Radtke (AR)
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## Minutes

### 1. Opening Remarks

LH opened the meeting at 10:20.

### 2. Approval of Agenda

The agenda was approved.

### 3. Responsibilities of all Council Members and Procedures of ISPRS

#### 3.1 Statutes & Bylaws, Orange Book, Green Book

LH informed new Cnl members where to find the detailed descriptions of duties on the web site.

Statutes and Bylaws are available on the web together with other documents, <https://www.isprs.org/documents/default.aspx>

For Cnl duties, see Green Book. The Orange Book is a manual of operation of ISPRS technical commissions and working groups.

#### 3.2 Policies and Guidelines

See Green Book, 7.3 ISPRS guidelines, policies and other important documents.

#### 3.3 Everyday/Regular Tasks

Emails to SG are read by JJ and AR. Minutes are prepared by JJ and distributed to other Cnl members for comment prior to publication on the web site.

SG is responsible for the database of ISPRS Members, which is maintained by AR.

##### 3.3.1 Council Action List, Data Management

The action lists (Cnl and TCP lists) consist of actions noted in the minutes. The actions are to be carried out by the designated person by the given date.

Access to the dropbox containing the Society documents by the Cnl was discussed. JJ, AR and LH will have read/write access, NP, SW and DL will have read only access. CH is the owner of the dropbox and therefore has read/write access also. CH is asked to implement these access rights asap.

**Action 22/1001:** AR to make a list of contents of Dropbox to share with Cnl members, by 31 August 2022

**Action 22/1002:** LH to prepare a first draft of a way to share the ISPRS documents stored in the Dropbox, by 31 August 2022

**Action 22/1003:** CH to ensure access rights to the dropbox containing the ISPRS documents, by 1 July 2022

### 3.4 Editorials for GIM, Geoinformatics, eBulletin

SG is editor of the eBulletin, and responsible for the content of GIM. Cnl and TCPs are welcome and encouraged to send contributions to SG.

The next eBulletin will be a special edition on the XXIV Congress, to be published latest beginning of July.

SW agreed to proofread eBulletin and other documents prior to publication.

Council decided to no longer contribute to Geoinformatics.

### 3.5 Social Media

A strategy on social media is to be developed: who do we want to reach, with what info and through which media. DL will present a first draft of this strategy at the autumn meeting in Prague. NP agreed to also contribute. Additional channels are to be considered, e.g. WeChat (important for China) and TikTok (used in the younger generation).

A responsible person needs to be found to manage the webinars, to relieve the SC. A paid social media manager could also take this on.

**Action 22/1004:** DL draft the strategy for social media with NP's contribution, and send it to Cnl members for comment by 20 August 2022

**Action 22/1005:** DL to distribute a draft strategy on social media to Cnl, by 20 August 2022

### 3.6 Promotion Material

The in-person Keynote Series will continue and be re-announced in the eBulletin in July. The series offers members the possibility to invite a noted Keynote Speaker, to enhance the programme of local events, with ISPRS financial support. Details can be found at <https://www.isprs.org/society/ksp/default.aspx>.

It was suggested to initiate a webinar series, or to extend the present series, to include more presentations from different angles, e.g. from industries, etc..

JJ is editor of the web page and Markus English in Stuttgart is the webmaster. Any major changes should be communicated via her, prior to going to the webmaster. Webpages of WGs will be maintained by WG officer directly through ME.

NP suggested changes to the presentation of the Nice Congress, and its connection to the ISPRS web site, which needs to be thought through and then implemented, if agreed.

**Action 22/1006:** AR to update word version of ISPRS brochure and forward to Cnl for comment, by 30 June 2022

**Action 22/1007:** DL to produce a PDF ISPRS brochure and send to SG, by 31 July 2022

**Action 22/1008:** AR to have brochures printed for distribution to events, by 15 August 2022

Action 22/1009: DL to provide a Congress 2026 roll-up PDF to Cnl and TCPs, by 30 August 2022

#### 4. Communications

##### 4.1 Communication Addresses and their use

A Cnl email distribution list, containing only Cnl members for internal discussion within Council should be prepared. A second list is to be set up for TCPs, this list is also distributed to Cnl.

Action 22/1010: AR to work with ME to set up ISPRS emails addresses for Cnl and TCPs, by 30 June 2022

Action 22/1011: AR to set up email distribution lists, by 10 July 2022

#### 5. Review of Society and Commission Activities

##### 5.1 Lessons learned from last Period

NP is to prepare a survey to collect comments and suggestions on lessons learnt from Congress participants and the ISPRS community on the past period and the Congress.

Action 22/1012: NP to prepare a survey for feedback on lessons learnt from both, last period and Congress from participants, by 30 June 2022

##### 5.2 Evaluation of the first Proposal of TCs' Structure and Terms of Reference

During the next JM, the new structure of WGs will be discussed based on a recommendation from ISAC.

Action 22/1013: SG to inform TCPs asap to prepare WG structure due to earlier next JM, by 15 August 2022

Action 22/1014: SG to inform ISAC that they will receive the WG structure documents by mid-August for recommendation to Cnl with a due date of 10 September, asap

#### 6. XXV ISPRS Congress in Toronto

##### 6.1 Congress dates

4-11 July 2026

##### 6.2 Lessons learnt from Nice Congress

See item 5.1

#### 7. Relations with International and other Organisations

A table with preliminary assignments was shortly discussed. The table will be re-visit at the next meeting after Cnl members have reviewed the document.

Action 22/1015: SG to forward Cnl Responsibility excel sheet to Cnl for review at Prague meeting, asap

#### 8. Consequences from Financial Commission Report

Postponed to Prague meeting in September.

#### 9. Coming Meetings

### **9.1 Meetings to be attended by Council**

The list was updated.

### **9.2 Next meeting**

CM Prague, 15-18 September 2022. Arrival for dinner on Sept. 15 (Thursday) 7pm CEST if possible.

## **10. Any other Business**

The ISPRS Headquarters will continue to be in Hannover.

Action 22/1016: SW to contact SL regarding a call for the 2023 Scientific Initiative projects to be publicized, by 31 August 2022

## **11. Closing**

LH closed the meeting at 13:30.